

Todd Young for Congress
Post Office Box 1053
Bloomington, IN 47402-1053

Re: October Quarterly Report 2009

Identification Number: C00459255

Ms. Kendra A. Hannan
Campaign Finance Analyst
Reports Analysis Division
Federal Elections Commission
Washington D.C. 20463

Dear Ms. Hannan,

Thank you for your letter dated December 10, 2009 addressing our donor information collection process along with duplications and incomplete employer information in our October Quarterly 2009 records. We will update the missing information with any information we have available and correct the duplications. Per your request the following is a detailed description of our donor information compliance process.

Item 1: Donor Information Collection Process

The following process, assisted by the Aristotle 360 Company, is the official campaign process of our Campaign Donor Information Compliance Process for the collection and retention of our campaign donor information.

Procedures for Soliciting Contributions and Collecting Missing Donor Information:

1. All of our original donor solicitation materials will contain the following clear, and conspicuous, statement in compliance with federal statute 11 CFR 104.7(b)(1):

Federal law requires us to use our best efforts to collect and report the name, mailing address, occupation and name of employer of individuals whose contributions exceed \$200 in an election cycle; See 11 CFE 104.7(b)(1)(i)

2. Within 20 days, and no later than 30 days, after the campaign receives a contribution that brings a donor to an aggregate total exceeding \$200.00 the Campaign Donor Information Procedure requires us to make one stand alone effort to collect the information to include emailing and, or, calling, the donor for any of the following information that has not yet been collected: Name, Address, Employer, and Occupation. The campaign staffer that makes the follow up request must:

- (1) clearly ask for the missing information without soliciting a contribution;
- (2) inform the contributor of the requirements of federal law for the reporting of such information; and,
- (3) include a pre-addressed postcard or return envelope.

Note that this donor information solicitation letter described in the above paragraph will not contain any language soliciting further campaign contributions in compliance with FEC rules and regulations.

3. The above process will be thoroughly documented by Campaign Donor Information Procedures Process for the purposes of complying with all FEC rules and regulations.